

# <TREK AMERICA> Notes for Application



## 【Application Procedure】

### 1> Booking a Tour

The spaces for each tour are limited in availability (The booking is confirmed in order of application). As the tour booking is made by travellers from many corners of the world, we advise you to make your booking early.

#### 1) Notes for Application

- Please indicate 3 tours you are interested in. (In case your first and/or second choice tour is not available)
- Please write down your name exactly the same as your passport. A photocopy of your passport is also required.
- Trek America is designed for 18-38 years old.
- Grand American Adventures tours are open-aged-calling from all from 18 years old (Except for Family Discover), (For all travelers over 55, a medical certificate is required.)

#### 2) Payment

Please pay the deposit of ¥ 30,000 with the application form. (Please pay the total tour cost when you book the tour less than 1 month prior to departure.) We accept cash, bank transfer, and credit card.

\*\*\* Please transfer money to the following bank accounts \*\*\*

**Mitsubishi Tokyo UFJ Bank Ikekuro-Higashiguchi  
SAVING 0017541 STA TRAVEL Co., Ltd**

#### 3) Booking Arrangement & Confirmation

When your booking is accepted by Trek America and becomes definite, we will inform you of confirmation. (Usually the booking confirmation takes 1-3 working days.)

#### 4) The total trip cost is calculated as follows;

- \*Tour cost (the USD price shown in the English brochure x STA TRAVEL exchange rate)
- \*Handling Charge (refer to the right table)
- \*Pre & Post accommodation cost (applicants only)
- \*Airlines (applicants only)
- \*Travel Insurance cost (applicants only)

### 2> Passports and Visas

- 1) Please ensure your passport is valid for at least 6 months beyond the duration of the trip. It is your responsibility to ensure that you are in possession of a valid passport.
- 2) Depending on your nationality, you may require visas to enter certain countries included in your tour. You are responsible for obtaining all necessary visas prior to the departure of your tour. We can also help with this (handling charge will apply). Please feel free to ask your consultant for more details.
- 3) Since 12<sup>th</sup> JAN 2009, international travelers who are going to travel to United States under the Visa Waiver Program are now subject to enhanced security requirements. All eligible travelers must apply for authorization using ESTA (Electronic System for Travel Authorization)

### 3>Travel Documents for your tour

When the booking is confirmed, the following documents will be sent.

- 1) Invoice for the balance payment
- 2) Application Form for Travel Insurance  
Travel Insurance is compulsory for all Trek America travellers. Your travel insurance must provide cover against personal accident, medical expenses, emergency repatriation and personal liability. We also recommend it covers cancellation, curtailment and loss of luggage and personal effects.

### 4>Balance Payment

Upon receiving the invoice for balance payment, please pay the balance of monies by the fixed date. The fixed date for payment is usually 4-6 weeks prior to the departure date of Japan. When we do not receive the total cost by the fixed date, the booking may be cancelled. In this case the cancellation charge (refer to the right table) will apply.

### 5>Travel Documents for your departure

Upon receipt of your final payment the following final documents will be sent to you. Please check your tour title and the departure date.

- 1) Tour (Hotel) Voucher (Confirmation Letter)
- 2) Questionnaire for the tour
- 3) Air Ticket · Travel Insurance Contract Form (applicants only)

## 【TREK AMERICA】

### 1. What is Trek America?

- Trek America specializes in offering the best in adventure travel across North & Central America. Travelling in small groups, camping tours to enjoy the outdoors.
- The tour will be operated in English as the participants come from many parts of the world. The participants' nationalities will not be announced in advance.
- The travellers will stay over in tents with sleeping bags. The tours basically use campsites with private facilities, but occasionally some are not well equipped. It is important that you understand what their style of travel is before you book.
- The group share in the preparation and cooking of the food, also setting up the tents as instructed by the tour leader.

### 2. Handling Charge

The following handling charge and tax (5%) (except the tour cost) will apply.

<<Handling Charge>>

Participate a tour (1 <sup>st</sup> time)		Participate a tour (2 <sup>nd</sup> time or more)	
Purchased Air tickets at STA TRAVEL	NOT Purchased Air tickets at STA TRAVEL	Purchased Air tickets at STA TRAVEL	NOT Purchased Air tickets at STA TRAVEL
¥ 5,250	¥ 10,500	¥ 2,625	¥ 5,250

\* A client who has applied for the overseas tour at STA TRAVEL and will apply for any other overseas tour within 2 years can receive a discount as above. The company of this client can also receive a discount.

\*The handling charge is non-refundable for cancellation made by a client.

### 3.Charge for Booking Change and/or Cancellation made by a client. Loss of monies paid is as follows:

<<Tour Cancellation Charge and Booking Change Charge>>

30 days or more prior to tour departure date	Loss of handling charge only
29 - 16 days prior to tour departure date	25% of total tour cost
15 - 11 days prior to tour departure date	50% of total tour cost
10 - 4 day prior to tour departure date	75% of total tour cost
Less than 3 days prior to tour departure date	100% of total tour cost

<<Pre & Post Accommodation Cancellation Charge and Booking Change Charge>>

31 days or more prior to hotel check-in date	No charge
Less than 30 days prior to hotel check-in date	100% of total cost

· Trek America is operated by Trek America Travel Ltd., the terms and booking conditions are based upon the brochure written in English. But some booking conditions are specially set out for us.

\*Cancellation charge/tour amendment fee is calculated based on the original tour price even booked under any kinds of campaign with discounted price.

### 4. Travel insurance is essential for this tour. We do not accept the passengers who are not insured through STA Travel.

**STA TRAVEL**

License 937

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